

EXHIBIT 19



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2 jobs found

Remote

Patent Practitioner

Remote Posted September 23, 2020 1:11pm

Software **Patent Law** **Attorney** **Patents**

Founders Legal (Bekiares Eliezer LLP) is seeking a licensed patent practitioner (agent or attorney) with 5+ years of patent prosecution experience in electrical, computer, or software arts. Primary focus of.....

Paralegal/Administrative Assistant \$30-70k

605 Austin Ave Posted September 24, 2020 12:15pm

Schedule Development **Legal research** **Legal writing** **Paralegal** **Calendar Management**

We're seeking a capable paralegal to help support both the local and remote team in our day-to-day efforts, focusing on both legal and administrative support. We offer flexible remote (some.....

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Development

Full Time Paralegal

Key Details

Location: 605 Austin Avenue, Suite 6 - Waco, Texas

Annual Salary: \$30,000-50,000

Shift Time: 8 Hours

Work Arrangement: Flexible, in office and WFH

Benefits: Available

Contact: Matt

Hogan, matt@brazoslicensing.com (www.brazoslicensing.com)

Company Description

Brazos licensing and Development is a Waco, Texas-based patent advisory and monetization firm. We're active plaintiffs in the US district court, Western District of Texas, with a primary focus on patents. We're seeking a capable paralegal to help support both the local and remote team in our day-to-day efforts.

Responsibilities

Support the Brazos team locally and nationally in our day-to-day efforts. Focusing on both legal and administrative support.

Job Duties

Organizing information for legal documents, keeping schedules and calendars, office management and administrative tasks, vendor management, client contact, record and document organization

Skills and Qualifications

Practicing strict client confidentiality, client contact skills, legal administration skills, legal compliance, documentation skills, litigation knowledge and support, administrative writing, scheduling, Microsoft Office Suite, familiarity with Legal SaaS tools

Benefits

401k, health insurance, paid time off/holidays


These job postings are courtesy for a local company, local firm or local attorney. Waco LPA members do not know anything more about the job description, job requirements, or contact information than what is posted. PLEASE READ THE INFORMATION PROVIDED AND DIRECT YOUR QUESTIONS TO THE COMPANY/FIRM OR THE ATTORNEY.

Waco Legal Professionals Association (WLPA) Webmaster: julie.abernathy@sbcglobal.net

Waco LPA is a non-profit association under IRS Code Section 501(c)(6)

Paralegal/Administrative assistant \$35-70k

Full Time

 [Waco, Texas](#) **Posted 3 weeks ago**[Login to bookmark this Job](#)**Brazos Licensing and Development***Helping inventors develop, secure and monetize patents* [brazoslicensing](#) [Website](#)

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Responsibilities

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Job Duties

- Organizing information for legal documents
- Keeping schedules and calendars
- Office management and administrative tasks
- Vendor management
- SaaS management
- Client contact
- Record and document organization

Skills and Qualifications

- Practicing strict client confidentiality
- Client contact skills
- Legal administration skills
- Legal compliance
- Documentation skills
- Litigation knowledge and support
- Administrative writing
- Scheduling
- Microsoft Office Suite
- Familiarity with Legal SaaS tools

Tagged as: administrative assistant, paralegal

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